

The Math Assistance Center (MAC) and the Lab

Math GSO
University of Pittsburgh

August 24, 2017

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- ▶ You will receive a form to request hours for one or both.

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- ▶ The board is at the front. Write your name and "Any" next to the table number you will occupy.

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- ▶ THERE IS NO PRINTER

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- ▶ Office hours are for **ALL** students, not just your own.

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- ▶ You are expected to write “ANY” on the board. “ASK” is not “ANY”.

Here is an example of what the whiteboard might look like on a normal day.

Table	Name	Subject
1	Jay	Any
2	Jane P. Undergrad	Alg, Calc 1/2
3	Alex	Any
4		
5	John Q. Undergrad	Alg, Calc 1
6		
7	Michael	Any
8	Victor	Any

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- ▶ Remember that if you don't take a student, one of your peers will have to.
- ▶ Busy with other students? Feel free to send incoming students to someone who isn't doing any of the above.

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- ▶ A group of students is an opportunity for a mini-recitation; make sure they are utilizing each other for help.
- ▶ When working with multiple students, do your best to distribute time equally. Do not show favoritism.

Thank you!

- ▶ Any questions?